

**Minutes**  
**Hurst City Council**  
**Work Session**  
**Tuesday, September 25, 2018**

On the 25<sup>th</sup> day of September 2018, at 5:19 p.m., the City Council of the City of Hurst, Texas, convened in Work Session at Hurst City Hall, 1505 Precinct Line Road, Hurst, Texas, with the following members present:

Henry Wilson	)	Mayor
David Booe	)	Mayor Pro Tem
Bill McLendon	)	Councilmembers
Larry Kitchens	)	
Jon McKenzie	)	
Cathy Thompson	)	
Cindy Shepard	)	
Clay Caruthers	)	City Manager
Allan Heindel	)	Deputy City Manager
John Boyle	)	City Attorney
Rita Frick	)	City Secretary
Greg Dickens	)	Executive Director of Public Works
Michelle Lazo	)	Executive Director of Planning and Community Development
Steve Bowden	)	Executive Director of Economic Development
Eric Starnes	)	Director of Facilities and Project Manager
Chris Connolly	)	Hurst Conference Center General Manager
Jesse Loucks	)	Library Director

With the following Councilmembers absent: none, constituting a quorum; at which time, the following business was transacted:

**I. Call to Order – Mayor Wilson called the meeting to order at 5:15 p.m.**

**II. Informational Items –** City Manager Clay Caruthers noted the recent heavy rains caused minimal water damage at an apartment complex and on the 820 access road. He stated the sewer backup up during the last heavy rain was not as severe as the last time. Mayor Wilson provided Council a working agenda and presentation format for the upcoming Board, Commission and Committee Orientation.

- **Discussion and update of fire department rank and title change –** City Manager Caruthers noted the recent public safety department staff title change from Lieutenant to Captain, which was approved by the Civil Service Commission. He stated there is no budget impact and the change is more in line with area cities.
- **Discussion of Change Order to cover median modifications to West Pipeline Road Improvements, Phase 2 –** Executive Director of Public Works Greg Dickens stated the estimate for the median modifications appears to be under \$50,000 and is within the contingency dollar amount.

- Mayor Wilson recognized Tarrant County Judge Glen Whitley's Community Outreach Coordinator Kathryn Rotter who invited the Council to the JPS Education Bond discussion, Thursday, September 27, 2018, at 6:00 p.m.

### **III. Discussion of Agenda Item(s) 3**

Consider Ordinance 2396, second reading, to consider Z-18-01, Lucas Funeral Home, a zoning change with a site plan from R-1 to MU-PD for Tract 2C1 and 2C2 William Wallace Survey A-1706, and a site plan for Lot BR, Block 1, Lucas Estates Addition, being 3.71 acres located at 820 W. Bedford-Eules Road and 1321 Precinct Line Road.

Executive Director of Planning and Development Michelle Lazo reviewed the changes requested on first reading and noted they are incorporated into the current documents.

### **IV. Discussion of Agenda Item(s) 4**

Consider authorizing the city manager to enter into a month-to-month Service Agreement with Strategic Custom Solutions for the Metiix data backup solution

Deputy City Manager Allan Heindel briefed Council on the service agreement with Strategic Custom Solutions for the Metiix data backup solution noting the month-to month agreement. He stated this is a hybrid backup and recovery system with servers both on site and in the cloud. He stated the technology budget will remain the same, even though the cost is decreasing, to provide for new software for the building inspection department.

**There was no discussion of work session item V.**

### **V. Discussion of Agenda Item(s) 5, 6, 7, and 8**

Consider Ordinance 2393(a), second reading, adopting budget for fiscal year beginning October 1, 2018 and ending September 30, 2019.

Consider Ordinance 2393(b), second reading, ratifying the Property Tax Revenue Increase reflected in the Fiscal Year 2018-2019 Budget.

Consider Ordinance 2394, second reading, setting the tax rate for the 2018 tax year.

Consider Ordinance 2395, second reading, approving all water and wastewater rates for Fiscal Year 2018-2019.

### **VI. Discussion of Agenda Item(s) 9**

Consider amendment to the HEB Teen Court Advisory Board appointments.

City Secretary Rita Frick noted the proposed amendment to the H-E-B Teen Court Advisory Board, by moving the current alternate members up a position and appointing the new member to alternate position 2.

### **VII. Discussion of Agenda Item(s) 10**

Consider authorizing the city manager to proceed with the City Hall Phase II Renovation Project.

Deputy City Manager Allan Heindel briefed Councilmembers on the City Hall Phase II Renovation Project and introduced Ford A/V representative Aaron Rutherford who reviewed the proposed audio/visual system as part of the renovation. Mayor Wilson stated training will be provided, including use of the voting system. Mr. Heindel reviewed the project timeline and Mayor Wilson requested the October 23, 2018 Council meeting be conducted in the Council Chamber. Councilmember Kitchens requested staff price the addition of a document imaging display.

### **VIII. Discussion of Agenda Item(s) 11**

Consider authorizing the purchase of carpet for Hurst Conference Center.

City Manager Clay Caruthers noted the \$365,000 not to exceed amount, is different than the amount listed in the staff report and stated the manufacturer increased the price due to the need for additional carpet as a result of the installation process. Ron Hobbs, Ron Hobbs Architect and designer Wadonna Stich reviewed the proposed design elements of the new carpet, which will be unique to the conference center. He stated the manufacturer is quoting an eleven-week lead-time, which is updated every Friday.

### **Informational Items Continued**

- **Discussion of short term rental and single-family zoned property** – City Attorney John Boyle provided a brief overview of other cities' regulations and Executive Director of Planning and Development Michelle Lazo briefed Council on various issues regulating short term rentals. Mayor Wilson suggested Council conduct a work session for further discussion on Tuesday, October 23, 2018, at 4:30 p.m..

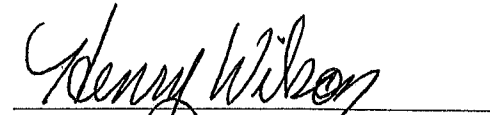
### **VII. Adjournment – The meeting adjourned at 6:26 p.m.**

**APPROVED** this the 9<sup>th</sup> day of October 2018.

**ATTEST:**

  
\_\_\_\_\_  
Rita Frick, City Secretary

**APPROVED:**

  
\_\_\_\_\_  
Henry Wilson, Mayor